

CITY OF HOLLADAY REQUEST FOR PERMISSION TO HOLD SPECIAL EVENT

- I. The City of Holladay (the "City") requires that the sponsor of any organized race, run, walk, bicycle race, block or neighborhood party, parade, carnival or similar activity occurring, in whole in part, on any of the City's public roadway or property must first obtain the City's permission initiated through submission of this form to the City at 4707 S Holladay Blvd., Holladay UT 84117.
- II. Block and neighborhood parties shall submit paperwork with the signatures of all affected neighbors.
- III. Block and neighborhood parties, parades of less than one mile and school activities held in the immediate area of the school are exempt from the insurance requirements set for in section 14.56.100 of the City of Holladay Code of Ordinance (the "Code").
- IV. The City reserves the right to deny permit applications for proposed special events which pose a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public.
- V. A violation of Code section 14.56.040 is a Class B Misdemeanor. Failure to obtain a permit required by the Code may also result in enforcement action by the City which, in its discretion, may stop an event which has not been issued a permit and/or may issue citations where event staff or participants violate other state statutes or City ordinance, including, but not limited to, traffic rules and regulations, disturbing the peace, public nuisance, failure to disperse, trespass, or other health and safety regulations.
- VI. Any request for events on public roadways, except as covered by (III) above, or sponsored by the City must have obtained a certificate of insurance naming the City as an additional insured as indicated in Code section 14.56.100.

TYPE AND DESCRIPTION OF EVENT: _____

ADMISSION FEE/DONATION _____ DATE OF EVENT _____ TIME OF EVENT _____

CHECK FOR \$100.00 PROCESSING FEE, MADE PAYABLE TO THE CITY OF HOLLADAY ENCLOSED (circle) YES NO
(THE FEE OF \$100.00 MAYBE BE WAIVED AT THE DISCRETION OF THE MAYOR OR THE CITY ADMINISTRATOR)

CERTIFICATE OF \$1,000,000 LIABILITY INSURANCE NAMING THE CITY OF HOLLADAY AS ADDITIONAL
INSURED ATTACHED (circle) YES NO

NAME OF SPONSORING GROUP _____

SPONSOR CONTACT _____

ADDRESS _____ PHONE _____

PROPOSED LOCATION OR ROUTE MAP & BARRICADE PLAN ATTACHED _____

INCLUDE A SITE PLAN INDICATING THE LOCATION OF THE FOLLOWING FEATURES:

- | | |
|--|---------------------------------|
| a. Name of area | e. Waste containers |
| b. Address | f. Food stands |
| c. Entrances, exits, roadways, walks & parking | g. EMT Center/First Aid Station |
| d. Location of rest room, water facilities | h. Contact person/coordinator |

YOUR EMERGENCY MEDICAL TECHNICIANS WILL BE: _____

AGENCY _____

ESTIMATED NUMBER OF PARTICIPANTS AND SPECTATORS _____

EXPECTED AVERAGE SPECTATOR'S LENGTH OF STAY _____ HOURS

WILL ANY AMPLIFIED MUSIC OR PUBLIC ADDRESS SYSTEM BE USED AT THE EVENT (circle) YES NO

The following need to be provided by all filming events: Filming schedule, if pyrotechnics will be used and what type, all crash scene information and any demolition information.

Authorized Signature _____

Date _____

FOR OFFICE USE ONLY

Sheriff's Office Recommendation _____

_____ Sheriff's Signature _____

Health Dept. Recommendation _____

_____ Health Dept. Signature _____

Fire Dept. Recommendation _____

_____ Fire Dept. Signature _____

Other _____
